

## CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

14 APR 1982

Mr. William Schneider, Jr.  
Associate Director for National Security  
and International Affairs  
Office of Management and Budget  
Washington, D.C. 20503

Dear Bill:

As you may recall, toward the end of the last fiscal year we went through a perturbation of cutting back our recruitment in order to stay within our 1981 yearend ceiling. We have now primed the system once again and recruits are coming on board in much desired and much needed fashion. Between now and the end of FY 1982, we anticipate attrition in the neighborhood of [ ] full-time employees; we presently have [ ] vacancies. Against the present and anticipated [ ] vacancies, we currently have [ ] full-time applicants in process. To keep our pipeline operating, we plan to continue placing additional applicants in process--some of whom will be available to enter on duty in late summer. This, in combination with the applicants now in process, will give us the capacity not only to fill current vacancies (88) and replace attrition [ ] but also to enter on duty an estimated additional 264 new employees. (S)

In the President's budget for FY 1983, we have requested [ ] positions --an increase of 786 over the FY 1982 ceiling of [ ]. From our hearings and subsequent discussions on Capitol Hill we are fairly confident of receiving somewhere in the neighborhood of [ ] additional positions for FY 1983. (S)

Inasmuch as our recruitment process has moved so well and since we are fairly confident of receiving from Congress close to the ceiling as requested by the President, we would like your agreement to increase the FY 1982 positions ceiling from [ ]. We believe we will be able to hire and bring on board up to the [ ] additional officers this ceiling allows--raising our full-time FTE to about [ ]. This will give us much needed talent, not only to satisfy present needs but also hire personnel we might lose if we are forced to wait until 1 October. It has the added advantage of keeping our recruitment mechanism functioning in a fashion to meet next year's needs. (S)

Following your approval, we will send letters to each of our Committee chairmen advising them of the increased yearend ceiling and asking for their concurrence in increasing our staff. We will accomodate the increased costs within our 1982 budget. We look forward to your endorsement. (U)

Regards,

/s/

John N. McMahon  
Executive Director

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SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Maurice Lipton  
Comptroller

EXTENSION

NO.

DATE

14 April 1982

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/Personnel

John,

2.

We have made a few changes in your memo to make it track the budget. Jim feels more comfortable with asking for [ ] (rather than [ ] additional positions. In addition, I would like to give you a summary of our financial situation this year. If the [ ] transfer comes through, we are within [ ] of handling the unfunds listed in my 5 March memo to the Director. The addition of 250 yearend positions will increase that bill by up to [ ] which--if the rest of our supplemental does not come through--can only be funded by taxing the Directorates.

7.

8.

9.

10.

11.

12.

13.

14.

15.

I believe you should make the Deputies aware of their share of the bill. It is about [ ] million for the DDA, DDO, and DDS&T and about [ ] for the DDI. We will still not be completely out of the woods, however. My 5 March memo assumed we would defer occupying the Credit Union building. It looks like we will be moving in this year costing us about another million and a half more.

(NOTE: See also 4 Apr AG Memo to Comptroller in FTE Encls. [ ])

FORM 3-52

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